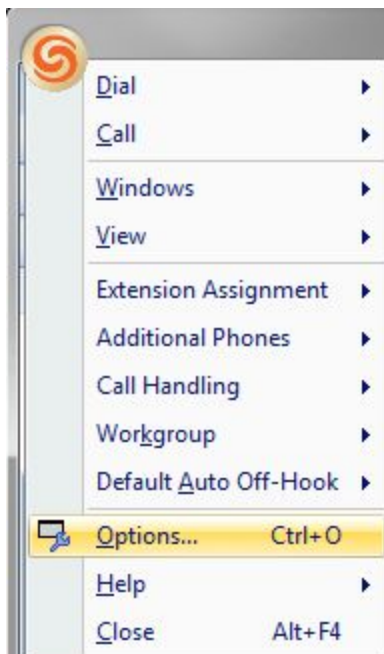


# Windows ShoreTel Communicator: Configuring Call Forwarding: Transfer Calls directly to Cell.

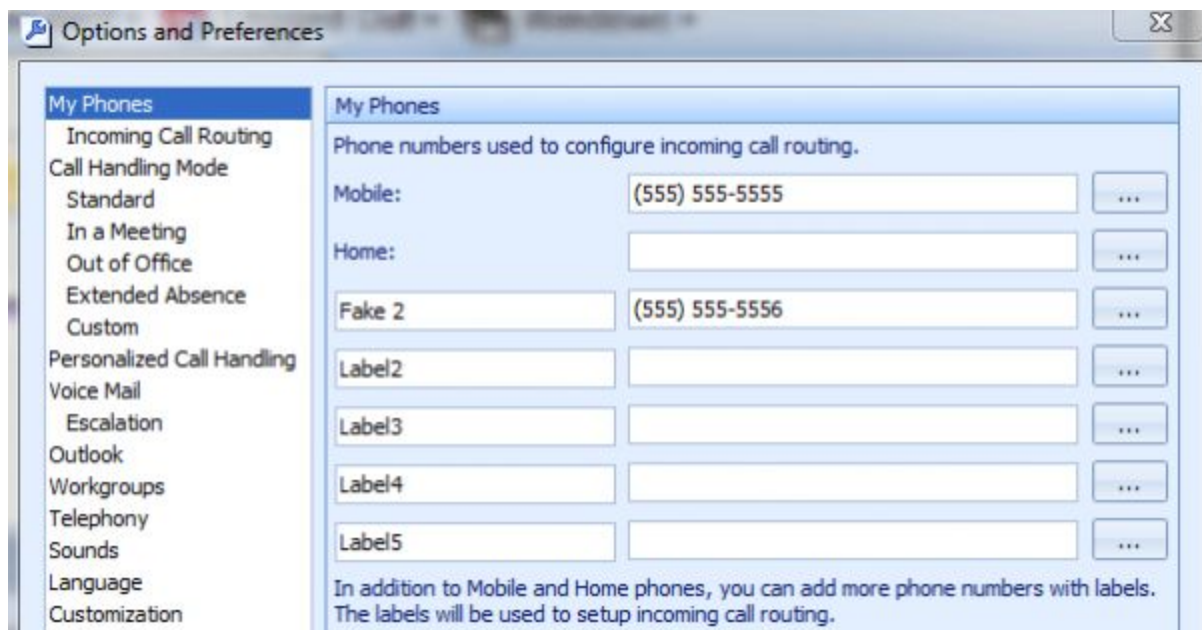
If you are an end-user, note that your ShoreTel administrator must enable call forwarding in the configuration. If you are an administrator, instructions have been provided below in the **ShoreTel Director: Enabling Call Forwarding** at the bottom of this article.

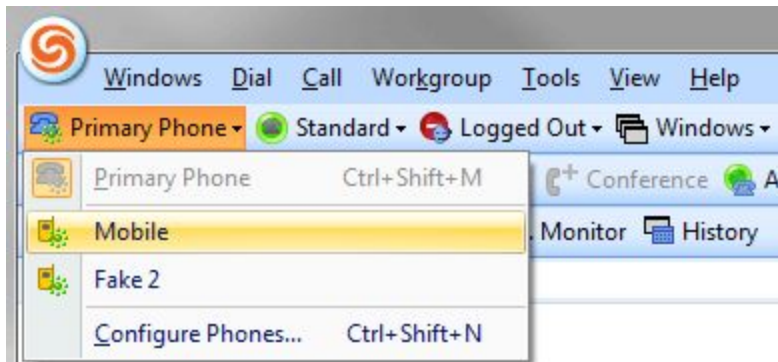
To enable *Call Forwarding*, click on the ShoreTel icon in the top left of your communicator.



Next Page:

Under the *My Phones* tab, enter in your desired numbers. Up to 7 separate numbers can be added, 5 of those numbers allowing custom labels. Your Cell phone will be where Mobile: is.





Once *Mobile* has been selected, any calls that are transferred to me or any calls that come in through my direct line will now forward to the *Mobile* phone.